BALLROOM FIT



DANCING IS FOR EVERYONE

Ballroom Fit Support Plan

This plan outlines how Ballroom Fit will assist you in achieving your NDIS plan goals

Ballroom Fit Contact Details
Email: info@ballroomfit.com.au
Phone: 0439 460 487
Web: www.ballroomfit.com.au
Address: Unit 1 63 Preston Street Como WA 6152

NDIS Registration Number: 4050036462
Item name: Capacity Building Innovative Community Participation
Item number: (09_008_0116_6_3)

If using an alternative line item, please provide the number:

Name of Participant:

Date of Birth:

Participants NDIS Number:

Name of Primary contact:

Primary Phone Number:

Primary Email:

Primary Address:

NDIS Plan start date:

NDIS Plan end date:

Support Line Item Name:

Support Line Item Number

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NDIS Management: Self-Managed
NDIS Managed
Plan Managed

If Plan Managed: Agency Name

If Plan Managed: Plan Managers Name

If Plan Managed: Managers Phone Number

If Plan Managed: Managers Email

Next of Kin / Carer / Support Worker

Main Decision Maker/ Next of Kin / Carer / Support Worker Phone Number

Main Decision Maker/ Next of Kin / Carer / Support Worker Email Address

Goals

What have you achieved since starting community and civic participation activities with Ballroom Fit?

What would you like to achieve with your community and civic participation activities with Ballroom Fit in the year ahead?

How could we assist you in achieving your goals?

What support do you need to achieve your community and civic participation goals?

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Are there any cultural considerations, values, or beliefs that we should be aware of that may impact your community and civic participation with Ballroom Fit?

Do you have any preferences regarding being supported by a male or female coach?

Is there anything else that you would like to make Ballroom Fit aware of to further assist you in achieving your goals?

Risks

Are there any unique community and civic participation risks that Ballroom Fit will need to manage? Please include if you have a Positive Behaviour Plan.

If there are risks involved, how can Ballroom Fit assist you in managing them?

Community Participation Plan under the NDIS

What community participation costs do you want to be covered under this Support Plan and Service Agreement?

Agreed price, reviewed annually in line with the NDIS price guide.

Group activities are $20 per hour session.

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Consent

I agree that Ballroom Fit can contact the following people in relation to my NDIS plan relating to Ballroom Fit (please tick)

Plan Manager

Decision Maker/ Next of Kin / Carer / Support Worker Other

NDIS Auditing

Ballroom Fit will be required to complete NDIS Audits. Do you consent to being contacted by a NDIS auditor (please tick)?

Yes
No

Support Plan and Service Agreement Completion

Name of party who contributed to this support plan

Signatures:

Date of completion

Changes to this Support Agreement

If changes to the supports or their delivery are required, the Parties agree to discuss and review this Support Plan. The Parties agree that any changes to this Support Plan will be in writing, signed, and dated by both Parties.

Ending this Support Plan

Should either Party wish to end this Support Plan and Service Agreement, they must give one months written notice by email to info@ballroomfit.com.au. If either Party seriously breaches this Support Plan and Service Agreement, the notice requirement will be waived. If you are switching to a new provider, Ballroom Fit will work with them to ensure a smooth transition.

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Code of Conduct
The Ballroom Fit environment is for everyone, regardless of disability, age, gender/gender identity, race, sexual orientation, physical appearance, religion, or whatever else. We do not tolerate harassment of any kind. All Ballroom Fit activities are approached with professionalism and integrity. The full Code of Conduct can be found at www.ballroomfit.com.au/code-of-conduct

In keeping with the above, all students, support workers, coaches, assistant coaches, and other volunteers agree to act in accordance with the principles of fairness and common courtesy.

The Code of Conduct summary includes:

- Have a person-centred approach when taking classes and lessons to enable all participants to achieve their personal best in a way that respects the participants unique needs
- Be ethical, fair, honest, and transparent in all dealings
- Treat all people with respect, dignity and courtesy, having proper regard for their dignity and rights
- Respect the participants privacy, values and beliefs
- Comply with all relevant Australian laws (Federal and State), particularly anti-discrimination and child protection laws
- Immediately report any breaches of the Ballroom Fit Code of Conduct to the appropriate authority
- Immediately report any concerns of violence, abuse, neglect, exploitation or discrimination to the appropriate authority

Feedback, Complaints, Disputes and Resolution Process
Ballroom Fit welcomes feedback and complaints from the participant or participant's representative and seeks to resolve any concerns a participant may have promptly and professionally.

If the participant wishes to give Ballroom Fit feedback or has a complaint, they can talk to the principal (Darryl) or administrator (Chris).

Darryl: info@ballroomfit.com.au
Chris: accounts@ballroomfit.com.au

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You can involve an advocate at any stage of the complaints process.

You also have the right to complain directly to the NDIS Commission at:

Web: www.ndiscommission.gov.au
Phone: 1800 035 544

Privacy
The information in this support plan will only be shared for the furtherance of the participants goals and safety.

Incident Management
Any incident should be reported to the community participation coach to manage the incident.

Advocacy
At any stage during your interaction with Ballroom Fit, should you wish to use the services of an advocate, please contact the Office of the Public Advocate at 1300 858 455 or via their website at www.publicadvocate.wa.gov.au. The WA Public Advocate is empowered by law to promote and safeguard the rights and interests of people with a disability.

Further Advocacy information can be found at:
www.disability.wa.gov.au